

## Penllergaer Primary School Admission Policy

*The United Nations Convention on the Rights of the Child (CRC) is at the heart of our school's planning, policies, practice and ethos. As a rights-respecting school we not only teach about children's rights but also model rights and respect in all relationships –  
Linked to Articles 6, 33, 36 (CRC)*

### Introduction

The Admission Policy for Penllergaer Primary School has been formulated by the local authority that is now responsible for school admissions. **All admissions are processed through the local authority.** The Governing Body adopts the Local Education Authority Policy for Admissions and the proposed dates for preferred placements in its entirety. The policy is reviewed annually in the light of annual changes in pupil numbers and new legislation governing admissions.

The Policy aims to provide a clear statement on admissions made throughout the year and clarify the procedure for preferred placements.

It is the wish of the Governing Body that the Head Teacher be delegated full responsibility for all admissions and that the HT reports to the full Governing Body at termly meetings, updating all Governors on the current situation in respect of fluctuations in pupil numbers.

The Governing Body accepts the Local Authority (LA) calculations of pupil places for this academic year and will admit all pupils without prejudice up to that limit.

Our current planned admission number is 45 (PAN). This means that new admissions will be made into Reception Class up to this number. All subsequent applications will be considered by the LA if there is no space for the pupil at our school.

The agreed criteria for admission to Nursery this year will be:

- to adopt the LA policy in its entirety, maintaining classes below 30 in all age groups (unless an appeal is granted by the LA. making it necessary to admit over the recommended limit)
- The Governing Body will admit pupils with due regard to the guidance from L.A. and WG in respect of Equal Opportunities, Accessibility, Racial Equality, giving regard to the Code of Practice for Special Educational Needs and the Disability Equality Scheme of this school. The Accessibility Plan for the school aims to take account of current and future needs relating to anticipated admissions as well as current pupils.
- to review the criteria for admission to Nursery on an annual basis, early in the Autumn Term
- to admit children who have had their 3rd birthday prior to 1st September each year whether in catchment, or out of catchment but intending to remain at Penllergaer as preferred placements for future years.
- to admit children who have their 3rd birthday after 1st September each year at a mutually agreed date, the term following their 3rd birthday whether in catchment, or out of catchment but intending to remain at Penllergaer as preferred placements for future years.

This may not apply if all Nursery places have been filled by pupils who are already 3 years old by 1st September but the Governing Body will endeavour to provide as many places for these Rising 3 pupils as is possible within budget constraints.

The Governing Body will continue to provide parents of children admitted to Penllergaer (in all age groups) with a school prospectus relevant data to enable parents to make their selection of schools being fully informed on our provision.

The School Website provides additional information to support new parents to the school.

The Local Education Authority brochures for parents will be provided on entry to Reception and in Year 6 prior to transition to Secondary School.

This policy was agreed by the Governing body on

Its will be reviewed in

Signed by

Mrs Roberts (Chair of Governors) \_\_\_\_\_

Mrs. Woolcock (Headteacher) \_\_\_\_\_