



## CLEANING PROCEDURE FOR TOYS/GAMES/PLAY EQUIPMENT

**All toys/equipment must be cleaned at the end of all communal use sessions before placing back into storage – this should also be noted. Consideration will need to be given regarding the number of toys in circulation – keeping to a minimum.**

**All toys MUST be cleaned after each use/end of play session.**

Books	<ul style="list-style-type: none"> <li>Books and posters should be examined for visible soiling with body fluid and disposed of as necessary</li> <li>Between use, wipe the book cover with a detergent wipe</li> <li>As books are porous and difficult to clean children should be advised to wash their hands before and after use.</li> </ul>
Construction toys	<ul style="list-style-type: none"> <li>Care must be taken to examine small parts, at the end of play, wash all parts thoroughly in warm water and neutral detergent. They can then be soaked for a period of 5 minutes in a chlorine based solution e.g. Milton 1,000 parts per million)</li> <li>Alternatively place in a 'net bag' and wash in the washing machine</li> </ul>
Hand held mechanical or electronic toys	<ul style="list-style-type: none"> <li>Damp wipe with a disposable detergent wipes between child use and thorough drying before returning to storage</li> </ul>
Hard surface toys	<ul style="list-style-type: none"> <li>Must have a smooth, non-porous surface that is easy to clean. N.B. toys with moving parts or openings can harbour dirt and germs in the crevices</li> <li>Use detergent wipes to wipe clean toys after use. If wipes are not available use a fresh solution of detergent made up as per manufacturer's instructions, using disposable cloth. Rinse and dry thoroughly. DO NOT store toys wet</li> </ul>
General hand held equipment/ tools	<ul style="list-style-type: none"> <li>All teaching staff must ensure that all equipment allocated to pupils are in line with the planned activity.</li> <li>All storage facilities for D&amp;T, Art, Pottery etc must be secured at all times.</li> <li>Hand held equipment to be placed within a tray and sprayed with disinfectant and allow to dry. Where possible rotate equipment to allow 72 hours to pass before reuse</li> </ul>
Keyboards, and electronic devices	<ul style="list-style-type: none"> <li>Hand held devices to be cleaned with disinfectant wipes after use.</li> </ul>

	<ul style="list-style-type: none"> <li>• Keyboards to be wiped and allow to dry after use. This also includes monitors and mouse devices.</li> <li>• Buttons and crevices can harbour dirt and germs in the crevices</li> </ul>
<b>Ball Pools</b>	<b>Do not use at this time as can be difficult to decontaminate.</b>
<b>Dressing up clothing</b>	<b>Do not use at this time</b>
<b>Play dough and therapeutic putty</b>	<b>Do not use at this time</b>
<b>Play sand</b>	<b>Do not use at this time</b>
<b>Stuffed soft toys</b>	<b>Do not use at this time</b>
<b>Lego and building blocks</b>	<b>Soak in Milton and leave to dry overnight</b>
<b>Climbing frame's</b>	<b>Do not use or ensure wiped down after each use and limit pupil numbers</b>

### **Communal Play with appropriate social distancing**

All toys/equipment **must** be cleaned at the end of all communal use sessions before placing back into storage – this should also be recorded/documentated.

### **Additional Cleaning Measures**

Additional cleaning include:

- If toys become contaminated with any blood/body fluids, they need to be removed and placed in a box to be disinfected and left for a minimum of 72 hours prior to reuse.
- Where toys have been contaminated e.g. by a child who requires isolation, additional disinfection procedures may be required and advice and guidance sourced through PHW.
- If this is not possible the toy must be discarded
- “frequently touched” surfaces such as door/toilet handles and tables should be cleaned at least twice daily, toys and other play equipment daily and immediately when known to be contaminated with secretions, excretions or body fluids.

An increased frequency of decontamination should be considered for reusable equipment e.g. wheelchairs, dining chairs, tables should be wiped down regularly with disposable detergent wipes.