



**Fire Risk Assessment Addendum (temporary Covid 19 changes)**

Issue	Temporary Solution	Notes
<ul style="list-style-type: none"> <li>Improve ventilation through school</li> </ul>	<ul style="list-style-type: none"> <li>Fire doors will be left open to allow for ventilation through classrooms and corridors during the day</li> <li>Teachers will close doors at end of day and caretaker the hall doors.</li> </ul>	<ul style="list-style-type: none"> <li>All fire doors shut at end of day</li> <li>If fire alarm sounds, fire doors to be shut on exit from area</li> <li>Hall fire doors to be closed by office staff on exit from building.</li> </ul>
<ul style="list-style-type: none"> <li>Evacuation Procedure roles -staff not necessarily working in usual areas</li> </ul>	<ul style="list-style-type: none"> <li>Suspend usual evacuation roles – no sweep of areas to be done.</li> <li>High staff to child ratio is maintained to allow for a safe evacuation strategy to be implemented</li> </ul>	<ul style="list-style-type: none"> <li>All staff briefed on new arrangements</li> <li>As part of return to school induction, pupils to be walked through amended procedure</li> <li>Class teacher to know where all pupils are (up to 10)</li> <li>Laminated green card with register names to be kept with class whole time.</li> <li>No pupil unaccompanied anywhere in school</li> <li>P Smallbones (EC leader if PS absent), Jayne Woolcock or person designated by JW to check fire panel to establish zone of fire.</li> <li>Ensure all fire doors/classroom doors are closed on exit.</li> <li>Children to line up on 2m distance spots (social distance) in Y1/2 yard.</li> </ul>
<ul style="list-style-type: none"> <li>Cooking Activities</li> </ul>	<p>Any cooking activity has to be first approved by HT</p>	
<p>Parents on site at end of day</p>	<p>If fire alarm activated at end of day when children are being collected, fire marshals (JW, PS, HG, AF) will direct parents to assemble in front of garages at bottom of drive. Children will follow evacuation procedure to meet on 1/2 yard.</p>	