



Penllergaer Primary Wraparound

Pontarddulais Road, Penllergaer, Swansea SA4 9DB

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Quality of Care September 2020

We have just finished our 5th year of Wraparound and each year is becoming more and more successful. We are grateful for the support we receive from parents and staff at Penllergaer Primary School and members of the community. Penllergaer Primary Wraparound registered with the Care Inspectorate Wales (CIW) in 2015 and provides a service for up to 120 children. It is situated within Penllergaer Primary School.

PWA was temporarily closed from March 2020 to September 2020 due to the coronavirus pandemic.

Service

Wraparound operates from 7:55am to 5:20pm Monday to Friday term time only and excluding school INSET days.

The service is provided predominately through the medium of English, with Welsh being used to communicate with children from Welsh-speaking homes and incidentally with all children.

The Governing Body of Penllergaer Primary School is the Registered Organisation. The Responsible Individuals are Mrs Jayne Woolcock and Mrs Sarah Burns and the persons in charge are Mrs Louise Tucker and Mrs Donna Smallbones.

Parents are asked to submit a booking form the Friday before the start of the next week. This ensures their child receives a place and ensures correct staffing ratios are met. Booking forms received after the date are placed in a queue and parents informed should a place become available. This only occurs if maximum capacity is reached. However, high demand, led to us introducing in January 2019, a 48hrs cancellation notice. This was to prevent spaces being taken so other children can attend.

Our Wraparound has two parts:

- Nursery Wraparound consisting of breakfast, lunch and after school club sessions, with additional childcare provided through mornings and afternoons.
- Wraparound for full time children, consisting of breakfast club (Wide Awake and WG free breakfast) and after school club.

Our Wide Awake Breakfast Club is very popular with between 80 - 110 children aged 3-11, attending each day. We have seen an increase in numbers for Nursery Wraparound sessions which we attribute to the WG voucher and 30hrs free childcare schemes and the fact that our setting is now well established. By the end of July, we usually have around 45 children on roll. Many of these children transfer to full time education, so each September our numbers decline.

Summary

We believe children attending Penllergaer Primary Wraparound experience stimulating and challenging play experiences. They are happy, safe and secure. Children receive a breadth of experiences, especially using the outdoors as we have extensive grounds, adventure play equipment, a forest, large playing field and a sports barn. A range of activities and resources are provided to promote children's overall development. The children are free to choose and make decisions. Children have good, regular opportunities to become independent and resilient and develop a wide range of new skills.

Our staff create a warm, nurturing and supportive atmosphere where children have a sense of belonging. Leaders create a rich environment for play and relaxation through the range of play resources and equipment available for the children to use. All staff are also employed at the school providing a sense of familiarity and continuity for the children.

Communication/Advertisement

To advertise the Wraparound facility, leaflets are included with the Nursery confirmation admission letters. There is a section on the school website and social media tweets have been a favourite with parents as they see their children enjoying and participating in many activities. It is common for parents to give their child time to settle into Nursery before starting them in Wraparound. Indeed, children in the school's Nursery class see their friends attending Wraparound and ask their parents if they can also attend. WA has a section on our school website and has its own twitter feed.

Nursery Wraparound

Staff have an excellent knowledge of the children in their care. They are mindful of child development and our philosophy is based on creating a Foundation Phase ethos. Activities are based around a central theme for the term.

Staff continue to record and demonstrate how the 7 areas of the Foundation Phase are covered adequately on a daily basis. Activities are designed to promote and enhance the different areas of learning and development including creative, physical, language and mathematics. Staff plan in advance but plans are flexible so that activities can be adapted when spontaneous learning opportunities occur or children request a different activity. Children's preferences and choices are taken into account when planning sessions. This philosophy supports children leading their own learning and as a result, there is a high level of engagement. Activities include cutting, sticking, writing skills, pencil control, learning about size, counting sheets, sounds of the week, first sounds taught for example, 'a' for apple and children printing the letter 'a', memorising games and the use of phonetic games and threading activities to name but a few. Planning also incorporates play or activities to reflect different cultural and religious events. Staff have high expectations for the children's learning. The staff carefully monitor and track each child's developmental progress. All parents/carers often give complimentary feedback about their child's learning experiences and comment how much their child had come on in terms of socialising and confidence. The routines focus on planned activities and opportunities for child-initiated, free play. Listening to stories is a key part of the

session and staff encourage children to be involved by asking them open-ended questions.

Penllergaer Primary is a 'Rights Respecting School' and Wraparound has adopted 'Ryan the Raccoon' as our mascot. You will find the UNCRC and Ryan displayed around the setting. We also talk simply to the children about their rights through the 'Promise Tree'. When the children attend Nursery Wraparound, we sit and chat with them and discuss what is needed to keep everyone happy and safe whilst in the setting. After the chat, all the children have their hands painted and the prints are used for the leaves, which represents the promises we have made to each other. These are then displayed on our Promise Tree wall for all to see. The Promise Tree is regularly referred to and reviewed and altered when necessary.

Positive behaviour in Nursery Wraparound is promoted using our 'sun, rainbow and muddy puddle' chart. This has been a huge success. As a result, we have shared this strategy with mainstream school colleagues who have now implemented in both Nursery and Reception classes. This means our setting and school is speaking the same language and children receive continuity and consistency of practice.

The notice board situated outside the Wraparound setting is updated daily/weekly with the setting theme. Also included are specific activities done that day. Some parents requested a more effective way of gaining knowledge about what their child has done each day/week, as they are not able to collect from the wraparound classroom themselves. Therefore, individual child booklets have been introduced that include snack eaten and songs, stories and activities the child has engaged in. Staff also leave information that is more specific to individual parents when appropriate. Nursery WA provide a variety of fruit options for the children at snack time, such as apples, grapes, bananas, pears, various berries and strawberries. In addition, there are food tasting and cooking activities. Parents are encouraged to support the Wraparound in being good role models around healthy living and eating. On entry, parents are provided with a list of items to support them when devising a healthy lunchbox for their child. Free milk is provided at snack time. The children thoroughly enjoy deciding what fruit to have for the following week using our tally chart system.

WA continue to use 'Busy Feet' exercise warm-up routine on a weekly basis.

Children and staff enjoy the music and fun active movements. Nursery WA also following the 'Design to Smile' tooth-brushing programme, working closely with the Nursery team on a timetabled rota. Although staff ensure children are tooth brushing daily they collaborate with mainstream nursery staff to minimise over brushing to prevent the children from damaging their teeth and gums.

A multi-sensory approach to play and development is used. Using Nursery Rhymes and books as a stimulus for activities gives the children an image to follow when creating a drawing/painting or making models using playdough. Indeed, while using the construction toys children are heard creating their own stories or re-enacting stories listened to. Some children enjoy looking at books themselves, by looking at the pictures or retelling in their own words. Not all children are familiar with traditional nursery rhymes, so staff and children have fun singing them.

The latest addition to Nursery WA has been a donated fish tank and fish. The setting has incorporated a feeding time aspect into the helpwr y dydd routine whereby children feed the fish. Staff are delighted to report the fish are alive and healthy! This has been a wonderful opportunity for the children to learn about caring for pets especially as many do not have a pet at home.

This year Penllergaer WA supported the school's entry in the Swansea in Bloom competition. Wraparound planters, herb garden and flowers featured in the judges' report. The school won the gold award and Wraparound photos featured in the award ceremony presentation.

After School Club

After school club display their nightly snack on a message board at the entrance of ASC so parents collecting are aware of what will be served the following day.

ASC, following consultation with the children, have purchased new craft materials and board games. They also use the school's ipads to access apps.

A wide range of indoor and outdoor play and learning experiences engages children and develops their knowledge and skills. Staff ensure the outdoor environment is utilised daily – weather permitting. Children can play on the adventure climbing frames, make dens in the forest area, run on the playing field or use the climbing wall in our sports barn.

Wellbeing, Care and Development

All the children play happily with their peers who attend the school Nursery class. Due to our lunchtime session, some children mix with children from the other Nursery session. By having the Wraparound in the same building as Nursery, the transition process is smoother for the children.

The Wraparound staff has remained constant in the Nursery Wraparound. This has enabled the children to build good relationships and be in a happy, relaxed atmosphere with familiar faces to support and care for them. Staff in breakfast and after school club have also remained constant and there has been the addition of a new staff member.

The children also have opportunities to interact with children from Penllergaer Primary (Reception to the Year 6) in after school club. As a result, staff have noticed children's improved confidence in meeting older pupils thereby developing their social and personal skills. This has also benefitted their transition to full time school. The After School Club is a well-established facility. It has run successfully for several years prior to being extended and registered with CIW. However, due to staffing restraints we have had to cap capacity to 50 children each night. Numbers vary each day due to children attending extra-curricular clubs run by the school. Some children join the afterschool club once their school club has finished. All children are listened to, valued and develop independence. We believe it is important for children to see their ideas come to fruition as it gives a sense of ownership and belonging. Children are motivated to play with a range of stimulating and creative resources. They enjoy opportunities to take part in freely chosen and self-directed play and interact well with others. Children have a voice in making decisions about their play. They are encouraged to follow personal interests and staff will ensure appropriate resources to allow this, for example ipad to write a newspaper article. This impacts positively on their independence, resilience and self-esteem. Play also promotes children's social skills. Some activities are planned to promote independence, such as handwashing and putting their coats on. They are not afraid to try things out or ask for help when needed. All children are supported in forming positive attachments and friendships with each other and are settled and secure in each other's company. They are often observed engrossed animatedly in conversations with each other or in small groups. Children and staff have established very positive bonds. Children in each setting behave well. Staff deal consistently with behaviour by reinforcing the rules and acting

as good role models. Staff members interact well with children and help to create a warm and nurturing atmosphere, using praise and celebration to boost the children's self-esteem and self-efficacy.

Keeping Children Safe and Healthy

All staff are aware of the child protection policy and know what to do if they have concerns about a child. WA offers a range of healthy meals and snacks. A new food and drink policy has been implemented in September 2019 and we follow WLGA Healthy eating in schools guidance. The Food and Drink for breakfast, lunch and during the day are displayed in the hall/canteen as a reminder.

The setting was inspected in April 2019 by the Food Standards Agency Wales. We are proud to report we maintained the Level 5 star rating (highest possible) for Food Hygiene. This shows we are consistent, and our food and hygiene standards are 'Very Good'.

Staff know individual food tolerances and allergies. Staff promote children's health, and ensure accurate recording of any accidents, incidents and medication administered. Fresh drinking water is always available for the children. All staff have attended training in a range of courses that help to ensure that children are kept safe and healthy, including food hygiene and first aid. Fire drill/lockdown are regularly practised with the children to ensure that they are familiar with the sounds and required actions. Staff ensure that regular physical exercise is offered as outdoor play is an integral part of the daily activities for the children. As a result, practitioners keep children safe and healthy through the effective daily routines.

Staff use positive methods to manage behaviour and promote good manners. Staff encourage children to co-operate wait and take turns. Older children are very good at helping younger children and are good role models. The management of behaviour is effective, consistent and developmentally appropriate to respect children's individual level of understanding and maturity. Staff pride themselves on knowing the children they care for well; they know what children like, what their triggers are and how to respond to them.

Staff encourage the children to take their time when involved in activities and to complete them at their own pace. Practitioners actively promote children's rights well and understand their responsibilities under the United Nations Convention of the Rights of Children (UNCRC).

Welsh Language

Penllergaer WA constantly promotes the Welsh language. Children hear, see and are encouraged to speak Welsh on a daily basis. We use many Welsh words and phrases during our sessions including Welsh signage, e.g. colours, numbers 1-5 and greetings.

Environment and Resources

They ensure they provide a safe and secure, happy environment. The environment is welcoming, well-resourced and spacious. The settings are rich environments for play with children's work on display and display boards and areas are well organised.

Photographs of staff members are prominently displayed in the entrance foyer so that the parents and carers are familiar with the names and faces of all staff. There is an additional display outside the breakfast and afterschool club also.

Toys and resources are of excellent quality and easily accessible to the children. Children have use of specific classrooms, the main hall, sports barn and outdoors. In Wide Awake and After School sessions there is a selection of art and craft materials available, table top games, computer games, DVDs and areas where the children can sit quietly. There is always a good range of resources that promote children's curiosity. This includes commercial and recycling materials, growing produce, sensory, natural and tactile resources and electronic games. The outdoors is utilised as often as possible to provide the children with stimulating, interesting and challenging play experiences. For example, nursery children learn about road safety when manoeuvring their bikes around a car track and older pupils use the adventure playground to develop hand-eye coordination, balance and problem-solving skills.

Leadership and Management

Leaders regularly review the quality of care for the wraparound service and compile a quality of care report. Leaders have an excellent understanding of what needs to be in place to effectively run the service.

Leaders ensure that the premises are clean, secure and well maintained and have implemented systems that help to keep children safe, for example infection control and clean as you go procedures. There are thorough and detailed risk assessment forms for the internal and external areas of the wraparound service. There are safe practices for children moving around the sessions. New arrangements for transition from school run clubs to Wraparound ASC have been enforced due to some miscommunications. This has strengthened safeguarding and security procedures.

Health and safety checks on the premises as a whole were carried out. Visitors must sign a visitor's book to gain entry. All children must be signed in and out on a register.

Leaders ensure that staff have regular supervision and an annual appraisal review. All staff are valued and encouraged to share ideas and any suggestions during regular staff meetings. This makes for a positive working environment. All staff have a clear vision of the service.

Leaders are reflective, open to new ideas and willing to try different ways of working to ensure the smooth running of the service. Leaders ensure that there are sufficient members of staff on duty and that the process of recruiting staff is safe. Staff who work in the Wraparound all wear blue tabards with the Penllergaer Wraparound logo. The staff look very smart and professional, and have had lots of positive comments from parents and visitors.

The continuing professional development of staff is crucial to the service. Staff have had opportunities to gain qualifications. Staff have received training on Adverse Childhood Experiences (ACEs), Emotion Coaching, Attachment, Early identification of the main additional learning needs and managing challenging behaviour. All staff are trained in basic fire safety, Paediatric First Aid and safeguarding and numerous staff hold a Level 1 Food Hygiene certificate. Some staff members attended evening classes in the local college to attain the 'Transition to Play work level 3' qualification from September 2018 to January 2019. More staff members enrolled in March 2020. Unfortunately the qualification has been put on hold due to Covid-19. Two staff members have completed their level 3 in childcare, learning and development.

Partnerships

Leaders and staff enjoy good relationships with parents/carers and outside agencies. Parents/carers are kept informed about children's general wellbeing through clear communication with them. We have received complimentary comments about our twitter feeds informing parents of activities their children have been undertaking through the day. There is a display area outside Nursery WA consisting of photos and children's paintings and craft. The display shows the parents the activities that the children have been engaged in, and is an effective way for parents to be kept up to date with what their children have been doing. The display is regularly changed and updated.

Parents and children are asked to provide feedback about the service through questionnaires, a suggestion box in the entrance hall and by verbal communication when dropping off/collecting. Questionnaires are produced using an 'on-line forms' package that parents/carers can access via their mobile phone, tablet or PC. An i-pad is also available at the setting for parents/carers to use when dropping off/collecting.

Nursery WA maintain close a working relationship with the school Nursery Leader and team. If during a Wraparound session, an issue arises with any child or a parent discusses any concerns with WA staff, the information is passed onto the Nursery team. Conversely, the Nursery staff pass on relevant information to Wraparound leaders.

All associated policies and procedures of the wraparound service with additional information displayed for parents/carers is located in the entrance area to both settings and is also on the WA section of Penllergaer Primary School's website.

All parents are aware they are welcome to raise any issues or concerns with the staff at any session when dropping off/collecting their child. All staff are professional when dealing with any concerns or problems and know the procedures for escalating issues to senior staff.

Conclusion

Despite the temporary closure from March 2020 to Sept 2020, due to the Coronavirus Pandemic, Penllergaer WA has had a productive and successful year. We are excited about further improving and developing our setting to provide quality, inclusive childcare for children and their families.